

Safe Handling of Medication in Health & Social Care

This course covers the different types of medication and what they are used for. You will also gain an understanding of how to store and dispose of medicines in a safe way, how to administer medicines safely and how to ensure that record keeping and audits are completed correctly.

Unit 1: Understand medication and prescriptions

This unit will cover the different types of medication that individuals may encounter in the workplace, the classification of medication and sources of information and guidance.

Unit 2: Supply, storage and disposal of medication

You will gain an understanding of how to obtain, handle, store and dispose of medication correctly, as well as the roles and responsibilities of staff in relation to these procedures.

Unit 3: Understand the requirements for the safe administration of medication

This unit covers the administration of medication by looking at the process and common side effects, as well as how to follow procedures when problems occur and monitoring the effects of medication.

Unit 4: Record-keeping and audit processes for medication

You will develop an understanding of the audit process, including the records that must be maintained within the administration of medicines and issues of responsibility and confidentiality.

