

Lean Organisation Management Techniques

This qualification will develop your understanding of lean organisation techniques and the skills required to work effectively in a team in the business sector. This qualification covers the skills and knowledge needed to use lean organisation and business improvement techniques in business and to work effectively in a team.

Unit 1: Lean organisation techniques in business

- The features of a lean environment
- Performing a productivity needs analysis
- Devising a map of a process

Unit 2: Business improvement techniques

- The principles of the Kaizen strategy
- The principles underpinning organisation of a business environment
- Using visual indicators to make improvements to the work environment
- Eliminating variance from workplace processes

Unit 3: Effective team work in business

- The features of an effective team
- Working effectively within a team
- What is required of a team leader



*The level 2 distance learning courses are fully funded.
The only criteria is that you are over 19, have lived in the EU for the past 3 years and currently live in England.*